

Market Policies

Purpose

The aim of the youth entrepreneurship program at the Sammamish Farmer's Market aims to create a positive environment for the development of social and business skills of the local youth. In this environment, the youth should be able to apply and hone their academic and creativity skills. The youth should understand that they are being granted this privilege in correspondence with established businesses trying to make a living and fair market prices and behavior are to be expected.

Young Entrepreneur's booth space will be available during the market season for local youth who have a farm or craft product they would like to sell at market. This area shall be located on the nearby lawn area, and participants may use this area by setting up folding tables, ground tarps, beach umbrellas and other similar structures which can be carried to the site (no vehicle access), to offer their product for sale. We are seeking to form a youth team to manage this project with all fees generated used to support local youth programs. This will be closely monitored to ensure that there is not 'unfair' competition with regular market vendors for whom this is a livelihood. All applicable state and local permits and licenses shall apply.

Fees: \$5 annual application, \$5 selling space fee. All market revenues from this effort will be donated for ongoing youth programs at the market or to local youth organizations. Applications will be accepted throughout the market season, though space is limited so early applications are recommended. Applications must be made at least one week before desired first day of market. Applications on the day of market will not be accepted. Please see market rules for set-up, breakdown, etiquette and other rules

Daily Sales Reports and Payment of Fees: At the end of market day all vendors must accurately record their gross sales on their 'Sales Report Form', and pay any stall fees that may be due by placing cash or check in the provided envelope. The Sales Report and cash envelope must be submitted to Market Manager by 8:30 PM each market day. The Market may conduct periodic 'audits' without notice to ensure that proper recording of sales is taking place. Gross sales figures are used to show the economic benefit of farmers markets to the community, and to study market trends for use in market makeup. Individual vendor sales data is considered confidential and not shared with others without permission.

Youth vendor's sales will be analyzed to determine if they are providing unfair competition to vendors. If the success of a youth vendor is determined to be providing unfair competition to vendors, they will be required to fill out an official vendor application and pay the official vendor dues. If this decision is brought upon a youth vendor they will be allowed to remain in the youth area. This way, they do not need to purchase a canopy and signage by the next market.

Market Rules

Qualification

In order to be qualified and considered for the youth vendor section of the market, the vendor must be 19 years of age or younger.

Sellable Goods

All goods to be sold must be handmade or homegrown. The goods must be made or grown by the youth vendor with no help from an adult. **Absolutely no goods made by others are allowed to be resold. In addition, absolutely no baked goods or food items are allowed to be sold.** If these prohibited goods are being sold, the farmer's market will request that the vendor leave and will not be allowed to return for the rest of the market year. Sammamish Farmer's Market management will review items being sold.

Stall Assignment and Setup

The sponsoring youth group will coordinate set up of market in conjunction with the regular market. Stall space will be located on the lawn area near a row of trees which may provide some protection from the sun. Youth stalls are not required to have a canopy, but it is strongly encouraged to have some form of shade and/or protection from the rain. Sun umbrellas are permitted and encouraged but must be securely anchored.

- Cooperation is vital for setup at market and the Market Manager has sole discretion for market layout, which may be modified at the last. Setup may begin at 2PM. Vendors may not arrive earlier unless previously arranged with market manager. Setup must be completed by 4PM. No sales shall occur prior to market opening at 4PM.
- Stalls must be set up with facilities by the health code and other agencies as required for vendor type, such as hand-washing stations, sneeze guards, scales, etc.
- Electricity will not be available
- Signage stating the price of goods sold and the name of the vendor is required, and may be as simple as a dry erase board or paper signage. Vendor will be notified if other signage is required.
- Youth vendors are responsible for keeping their stall attractive and free of trash during the market hours. Vendors are responsible for removing their trash and debris at the close of business. Vendors may not dispose of trash in market bins.

Staffing the Booth

The youth booths are expected to be staffed by the youth and not an adult, though an adult may be present. The youth is responsible for the selling of their goods and interactions with customers. Adults are not allowed to sell their child's products.

Vendor Etiquette

Youth vendors shall conduct their business in a professional manner, and will be civil and respectful towards each other, staff and customers at all times. Conflicts between vendors or customers shall be resolved by the sponsoring youth group and the Market Manager. Complaints can be submitted in writing (email or letter). Dress and language should be appropriate for a market and community/family event. Hawking, recorded music, or other

potential distractions are not allowed. Reading books, lengthy talks on cell phones, listening to I-pods, etc. is discouraged. Dogs and pets are not allowed without special permission from the manager.

Cleanup and Breakdown

Youth vendors should keep their stall space attractive and clean during market hours. Vendors must provide for their own garbage removal, and shall clean the grounds around their stall at the end of the day. Breakdown can begin at 8PM and no sooner, except by rare, special permission by the manager, and must be completed by 9PM. If a vendor has sold out earlier, he or she may place a sign at their booth stating so and leave the booth, if desired. Vendors should not begin breakdown prior to this out of courtesy to our customers. Youth vendors do not have vehicle access.

Non-discrimination Policy

The Sammamish Farmers Market opposes discrimination of any kind and expects all market participants to take appropriate steps to avoid and prevent any and all types of harassment or discrimination, including that based on race, color, creed, religion, sexual orientation, age or nationality.